KU Library Annex

- The Library Annex is a high-density storage facility for low-use library materials.

- The transfer of such materials to the Library Annex increases the space available for users in the main campus library buildings and provides conservation-level environmental controls for books and journals, archives and manuscripts, and rare and fragile materials.

- All materials in the Library Annex are represented in the Library catalog and may be requested for use. The Library Annex is located on KU’s west campus and designed on the Harvard model. It will have an initial capacity of 1.6 million volumes.
Library Annex Concept Review

Review of need for the Annex –
Mary Roach, Assistant Dean of Libraries

Review of construction and unique features of the Annex –
Kent Miller, Assistant Dean of Libraries

Review of the selection process -
Susanne Clement, Head of Collection Development

Review of the operation –
John Brandau, Library Annex Manager
Review of the Need

- Background
- Project Goals and Scope
- Project Planning
Background

- With over 4 million volumes already in our collections, and more than 50,000 new volumes added every year, library materials require new shelf space at the rate of 1.6 miles per year.
- Most of the Libraries’ facilities – especially Watson, Anschutz, Spencer Research Library, and Murphy Art & Architecture – are filled beyond the capacity recommended by professional standards for optimum browsing, re-shelving, and preservation.
- Planning for an offsite storage facility – formerly called the BARD, now called the Library Annex – started in 1993. Construction was approved by the Chancellor in 2003 and was completed in April 2006. It will have a capacity of 1.6 million volumes.
Project Goals & Scope

- Create enough space to accommodate existing collections and continuing growth.
  - Watson currently holds an estimated 2 million volumes. Library profession standards call for shelves to be no more than 75-80% full.
  - To reach this goal we will need to move ca. 300,000 volumes out of Watson to the Annex or to Anschutz.
- Reclassify into LC any Dewey-classed volumes selected to remain in open shelving.
- Complete conversion of paper catalog records to the online catalog, and catalog the uncataloged East Asian materials.
- Improve environmental conditions for older materials, especially those in Watson.
- Plan and execute a shift of collections that remain in Watson Library into freed-up space.
Project Planning

- Project Planning
- Planning for an offsite storage facility – formerly called the BARD, now called the Library Annex – started in 1993.
- Construction was approved by the Chancellor in 2003
- **Review (physical and online) of Dewey material by library staff and faculty starts fall 2005**
- **Watson Space Management (2005)**
- We expect to process 1,000 volumes into the Library Annex on a daily basis.
Overflow

A—G

Overflow H—Z located on east end of 4th floor next to Periodicals.

Overflow East Asian & Overflow Folios also on east end of 4th floor.

Items may also be found in the regular Watson Stacks location - see the Watson Library Stacks Map.

Ask for assistance at 3rd floor Service Desk. Thanks!
The Selection Process

- Selection Strategies

The KU selection guidelines and procedures were developed based on standard library practices, guidelines developed at other libraries and circumstances unique to KU.

- Library faculty first review material that will remain in the browsable collections and once that is done, faculty is invited to review the collections, either in person or online, to do the same.
Construction and Unique Features

- Contract
- Harvard Model
- Site
- Piers
- Floor
- Height
- Roof
- Fire Prevention
- Munters
Building Site

West Campus Site
Construction and Unique Features

- Pier Construction
Kent Miller standing on one Pier

Over 100 piers below the storage module
Construction

Inside the storage module
The Floor and Shelving

- Super Flat Floor
The Munters Unit

- Heat, Cool, Dehumidify
Annex Operations

- Annex Work Flow
- Statistics
Annex Work Flow

- Receive Items
- Temporary Storage
- Vacuum
- Size
- Accession
- Verify
- Tray to Shelf
- PDT Operations
- Retrieve
- Refile
Receive from KU
Vacuum
Vacuum
Tray to Shelf
Tray to Shelf
Retrieve
Library Annex Concept Review

Questions ?