1. Introduction

The staff at KU Libraries is dedicated to sharing our resources with and promoting scholarly endeavors to Kansas high school students. We welcome high school classes and groups to visit our libraries. We can provide library research skills to help students access and utilize these services. A library visit could include activities such as finding books, articles and other electronic information; learning successful search strategies; evaluating resources; and viewing primary resources.

2. Contact Information

To plan a visit to one of these libraries, please contact:

<table>
<thead>
<tr>
<th>Library</th>
<th>Contact Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anschutz Library</td>
<td>Bayliss Harsh</td>
<td><a href="mailto:bharsh@ku.edu">bharsh@ku.edu</a></td>
</tr>
<tr>
<td>Sciences, Business, Education, Gov. Documents, Map Library</td>
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<tr>
<td>Watson Library</td>
<td>Bayliss Harsh</td>
<td><a href="mailto:bharsh@ku.edu">bharsh@ku.edu</a></td>
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<tr>
<td>Humanities and Social Sciences</td>
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<tr>
<td>Kenneth Spencer Research Library</td>
<td>Caitlin Donnelly</td>
<td><a href="mailto:cdonnelly@ku.edu">cdonnelly@ku.edu</a></td>
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<tr>
<td>Kansas Collection, Special Collections, University Archives</td>
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<tr>
<td>Murphy Art and Architecture Library</td>
<td>Susan Craig</td>
<td><a href="mailto:scraig@ku.edu">scraig@ku.edu</a></td>
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<tr>
<td>Music and Dance Library</td>
<td>George Gibbs</td>
<td><a href="mailto:ggibbs@ku.edu">ggibbs@ku.edu</a></td>
</tr>
<tr>
<td>Spahr Engineering Library</td>
<td>Keith Russell</td>
<td>(<a href="mailto:krussell@ku.edu">krussell@ku.edu</a>)</td>
</tr>
<tr>
<td>Additional Information</td>
<td>Bayliss Harsh</td>
<td><a href="mailto:bharsh@ku.edu">bharsh@ku.edu</a></td>
</tr>
</tbody>
</table>
3. Planning a Visit to KU Libraries

Please contact us at least 4 weeks in advance of the date you wish to come to ensure that staff and facilities are available.

We will discuss with you the assignment and your students' research topics prior to your visit to assist us in planning a session that will meet your goals for your students. Please be prepared to provide the assignment and a list of preliminary topics when you schedule your visit.

At least one teacher, school librarian, or media specialist must accompany students.

Depending on the number of students, we may need to divide the group into multiple sessions.

We will need the following information in order to help us plan a library session that will meet your goals for your students:

- Your name
- Name and address of school
- Daytime phone number
- Other phone number
- Email address
- Purpose of visit—what do you want students to do and to learn while they are here?
- What time would you like to arrive?
- What time would you like to depart?
- How many students do you wish to bring?
- What grade or year in school are they?
- Do you have any students with special needs?
- What is the ability level of these students?
- How many teachers, librarians or other adults will accompany you?
- What preparation for this visit and for this assignment will you provide your students prior to coming?
- Will you want your students to access our electronic resources?
- Will you want your students to check out books?

If your students will be working on an assignment, be sure to provide the assignment and preliminary topics when you schedule your visit.

Please encourage students to bring flash drives for downloading journal articles.

Contact information for scheduling a visit is listed above.
4. Links to Library Resources and Campus Information

An online guide for resources and tools to support high school students, teachers and librarians in the development of writing, research and study skills is available here: http://guides.lib.ku.edu/collegereadiness

- how to find articles
- how to find books
- evaluating sources
- primary source description (video)
- scholarly vs. popular sources
- tour of Watson Library
- tour of Anschutz Library

- KU Libraries home page www.lib.ku.edu
- Map of campus libraries and collections www.lib.ku.edu/locations/
- Map of campus and directions to KU http://admissions.ku.edu/directions
- Office of Admissions--campus tours http://www.admissions.ku.edu/
- KU Parking information www.parking.ku.edu/
- Natural History Museum http://naturalhistory.ku.edu/
- Spencer Museum of Art http://www.spencerart.ku.edu/